



SAVE TIME with our ONLINE TUCKSHOP!

**Waterford West State School Tuckshop & Uniform Shop
accepts online orders using MunchMonitor**



Setting up an online account is easy!

1. Go to **www.munchmonitor.com**
2. Click **REGISTER**
3. Enter
 - School ID: **waterfordwss**
 - Password: **wwss4131**
4. Enter your **email address**
5. Enter the **password** you want.
Make sure you can remember your password
6. Review and tick on the **Privacy Policy**
7. Click **Register**
8. Click on the **Activation Link** in the email we sent
9. Follow the steps to **create your Parent Profile**
10. **Add Students** to your account
11. Click on **Account Top-up** to transfer money into your account
12. **You are now ready to order online!**

Quick Information

Using MunchMonitor Parent Portal Online Ordering

- You can place orders online up to 4 weeks in advance
- Top-up your account online using Debit/VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets, or smart phone with internet access
- It only costs \$ 4.65 (incl-GST) per school term for the family account
- No sign-up fee
- No transaction fees

Giving Student Snack Money using their MunchMonitor account

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- If you would like to use the Snack Allowance function, please include a photograph of your student in their Student Profile so they can be easily identified by the Tuckshop staff.
- You can view what they've ordered from the online transaction reports

Call us at **1300 796 190** or email us at **help@munchmonitor.com**
if you require further assistance.

MunchMonitor...making your school day easier